

Monthly Report

Natasha Dangler

LRCD Office Administrator

August 2026

Upcoming Events & Dates:

- 9/16 Area II Meeting – Platte Co.
- 9/22 Toltec Inspection
- 9/23 LRCD Board Meeting

Office Administration:

- Annual Report & Strategic Planning work with the Team
 - Continual work with FY25/26 Annual Reports
- Scheduled trucks for decal updates; took them in on 7/27
- Pick up certified letter from DEQ
- Area II Meeting communication with WACD/Platte Co.

Finances & Bookkeeping:

- Prep work for FYE 6/30/26 Audit
- Monthly grant/program tracking with Martin
- Paid all monthly bills and invoices, made bank deposits, sent out all signed checks.
- Compiled the monthly finance folder for submission to our CPA on 8/5
 - Submitted monthly bank deposits to ANB

Communication, Computers & Websites:

- Phone conversation with Laura at the Women's History House regarding CEG application
 - On-site meeting with Martin & UW Extension to discuss design and project goals
- Attended weekly staff meetings with LRCD Team & NRCS
- Submitted new resident post card for printing
 - Created address labels and mailed post cards
- FB Posts and sharing content details with Allison
- Drafted July Meeting Minutes
- Finalized reports for August Board Packets

Community Attendance & Participation:

7/28	Bell Otte F.V. with State Forestry
7/30	Little Laramie River F.V. with G&F
8/3	QRTLY LEPC Meeting
8/6	Morning Meeting with Katie & Janeen
8/6	Women's History House S.V. with UW Ext.
8/8 – 8/15	Idaho Family Vacation!

Current Accruals (July 25, 2026)

Straight/Flex: 2.5 hours

Vacation: 37.0 hours

Sick: 15.8 hours